

## IMPORTANT APPLICANT INFORMATION

The Operation Round-Up Trust Board meets in January, March, May, July, September and November. Applications must be received at Coweta-Fayette EMC by the 20th day of the month before the meeting. Example, June 20 is the deadline for the July meeting, etc.

*Please follow instructions on the application carefully and include ALL information requested.*

**Notification:** You will be notified by mail of the Board's decision on the request.

### Individual/Family applications

Personal statement - written detailed description (on separate sheet) of the circumstances that prompted this request and how the funds will be used.

Include letters from doctors about medical condition(s) if information supports your request.

Must include 3 months proof of Income (Check Stub, Social Security/SSI/Food Stamp Statement)

Applicants requesting assistance with household bills must provide a Budget Action Plan from Consumer Credit Counseling Service (1-800-251-2227) before the Trust Board will review the application.

If renting, include lease agreement and name, address and phone number of landlord.

Include copies of all monthly bills, invoices or statements as well as copies of bids/estimates, etc.

Requests to pay just a utility bill (electric, gas, etc.) will NOT be considered.

Mailing Address: Coweta-Fayette EMC  
807 Collinsworth Road  
Palmetto, GA 30268

Newnan Office: 14 Hospital Road, Newnan, Georgia

Application can be dropped

Fayette Office: 103 Sumner Road, Fayetteville, Georgia

off at any of our offices:

Palmetto Office: 807 Collinsworth Road, Palmetto, Georgia

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## CONSENT FORM

I hereby authorize the Coweta-Fayette Trust, Inc. to receive any criminal history record information pertaining to me which may be in the files of any state and local criminal justice agency in Georgia.

Full Name Printed \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

U.S. Citizen? Yes \_\_\_\_\_ No \_\_\_\_\_ Alien Status \_\_\_\_\_ ( Attach proof if applicable)

Signature \_\_\_\_\_

### Notice

Criminal justice agencies which disseminate criminal history records to private individuals and to public and private agencies shall advise all requestors that, if an employment or licensing decision adverse to the record subject is made, the record subject must be informed by the individual agency making the adverse decision of all information pertinent to that decision. This disclosure must include information that a criminal history record check was made, the specific contents of the record, and the effect the record had upon the decision. Failure to provide all such information to the person subject to the adverse decision is a misdemeanor. This disclosure requirement applies to criminal justice agencies when such agencies make employment licensing decisions adverse to record subjects.

Notary \_\_\_\_\_

Date \_\_\_\_\_

Seal: \_\_\_\_\_

Expiration Date \_\_\_\_\_